



## Georgia Department of Driver Services

2206 East View Parkway • Conyers, Georgia 30013

Nathan Deal  
Governor

Robert G. Mikell  
Commissioner

### **MEMORANDUM**

TO: Certified Risk Reduction, Driver Improvement, and Driver Training School Owners

FR: Kecia Bivins, Division Director of Regulatory Compliance

DA: August 30, 2013

RE: OCRA Enhancements

Based on your feedback, we are pleased to announce that the following enhancements to the Online Certification Reporting Application (OCRA) will be implemented and available to you beginning September 3, 2013:

- Student Social Security's beginning with 000, 666, or greater than 7 will be able to be entered when adding or editing student information
- Student Comment Box will be viewable and editable when adding or editing student information
- Driver Improvement Course Intent information will be viewable on the Finalize Course Screen
- Font size and student signature boxes on the Risk Reduction Course Roll Report will be increased for better visibility
- Certificates of Completion will reflect revised course end date when date is corrected through the Edit Course function

The Regulatory Compliance Division's staff is able to assist you and answer any questions you may have regarding these enhancements. We may be reached by phone at 678-413-8745 or by email at [reginfo@dds.ga.gov](mailto:reginfo@dds.ga.gov).